

## **Statement of Health, Safety and Wellbeing Policy**

This statement of "Health, Safety and Wellbeing Policy" is produced in respect of Holymead Primary School. It forms the basis of future planning and implements health, safety and wellbeing (HS&W) matters within the school.

### **1. The Governors' Statement of General Policy**


The Governing Body will:

- 1.1 Accept its responsibility for setting out the overall Holymead Primary School HS&W Policy and undertake to take all reasonable steps within its power to prevent or reduce the possibility of:
  - Harm and injury to pupils, employees, contractors, parents and members of the general public;
  - Damage to property, plant, machinery, equipment, tools and other materials;
  - Harm to the environment
- 1.2 Ensure, so far as is reasonably practicable, that the school budget reflects the finance necessary to implement HS&W requirements.
- 1.3. Accept its responsibility under the *Health and Safety at Work etc Act 1974*, so far as is reasonably practicable to:
  - 1.3.1 Provide plant, equipment and systems of work which are safe and without risks to health;
  - 1.3.2 Make arrangements for ensuring the handling, storage and transportation of articles and substances are safe and without risk to health;
  - 1.3.3 Provide suitable and sufficient information, instruction, training and supervision to enable all employees and pupils at Holymead Primary School to perform their work and studies safely and efficiently;
  - 1.3.4 Promote the development and maintenance of sound HS&W practices ensuring that any actions taken are inclusive and non-discriminatory;
  - 1.3.5 Maintain the premises in a condition that is safe and without risks to health and ensure the maintenance of safe access to and exit from the premises;
  - 1.3.6 Provide and maintain a working environment that is safe and without risks to health and adequate as regards welfare facilities for employees and students;
  - 1.3.7 Provide as necessary personal protective equipment ("PPE") to all employees and students in the school, for the safe use of plant, machinery, equipment, tools, materials and substances;
  - 1.3.8 Maintain a close interest in all health and safety matters insofar as they affect all activities under the control of the school.
  - 1.3.9 Keep themselves up to date on relevant health, safety and wellbeing matters through governors' professional development, advice from the school's competent person, the Headteacher and the Clerk to the Governors.

- 1.4 Recognise the requirement to consult staff on Health, Safety and Wellbeing matters which will be achieved by discussion through the Holymead Primary School safety committee, howsoever it is titled.
- 1.5 Agree that one of their members to be designated the "Health and Safety Governor" who will attend meetings of the school safety committee and speak on HS&W matters at the appropriate sub-committee and Full Governing Body.
- 1.6 Delegate authority for the development and implementation of this policy to the Headteacher who will ensure that arrangements will be made to bring this policy to the notice of all employees (including new, temporary and part-time employees) at Holymead Primary School  
  
The Headteacher will also bring it to the attention of agency and other contract staff, contractors, volunteer helpers and students (in an appropriate way for their age in the case of students) so that they fulfil their duties to co-operate with this policy.
- 1.7 Recognise their responsibility for monitoring HS&W performance, including auditing and will require the Headteacher to present an annual report on Health and Safety performance including evidence of safety inspections carried by representatives of the school at least three times a year.
- 1.8 Seek to continually improve HS&W Policies, Procedures, Codes of Practice and Guidelines. Cross-cutting matters such as safeguarding and inclusion will be linked in as necessary so there are no policy gaps.
- 1.9 Review this policy on a regular basis to confirm that the arrangements are still appropriate. The review will take place whenever there are significant changes in the arrangements and not later than 24 months from the previous review date. This policy will be re-edited and re-issued within three months of the review date where this is deemed necessary.

Signed by the Chair of Governors

Name: Jessica Coggins

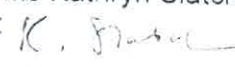
Signed:  23.10.20.

Date of issue of this statement: 2020 Review date: 2021

Display points: HSW Noticeboard, online, induction packs

Signed by the Headteacher

Name: Ms Kathryn Slatcher

Signed:  23.10.20